

DATA OWNER APPLICATION FORM

GENERAL DESCRIPTIONS

The Personal Data Protection Law No. 6698 ("PDPL") grants certain rights to individuals defined as data subjects (hereinafter referred to as the "Applicant") regarding the processing of their personal data, as stipulated in Article 11 of the PDPL.

In accordance with the first paragraph of Article 13 of the PDPL, applications related to these rights to our data controller company must be submitted in writing and through the methods determined by the Personal Data Protection Board ("Board"). Within this framework, written applications to our company should be made as follows:

- In person by the Applicant,
- Through a notary,
- By registered mail with return receipt requested,
- By the Applicant, signed with a "secure electronic signature" as defined in the Electronic Signature Law No. 5070, and sent to our Company's registered email address.

Below, information is provided on how written applications will be delivered to us through specific channels for written applications.

Application Method	Address to Application	Information to be Specified in Application Submission
Application in Person (The applicant must come in person and apply with a document proving his/her identity)	Nispetiye Mah. Fecri Ebciođlu Sok. No:4 Kat:4 34340 Beşiktaş - İstanbul / Türkiye	"Information Request Within the Scope of the Personal Data Protection Law" will be written on the envelope.
Notification via notary	Nispetiye Mah. Fecri Ebciođlu Sok. No:4 Kat:4 34340 Beşiktaş - İstanbul / Türkiye	"Information Request Within the Scope of the Personal Data Protection Law" will be written on the notification envelope.
Via Registered Mail	Nispetiye Mah. Fecri Ebciođlu Sok. No:4 Kat:4 34340 Beşiktaş - İstanbul / Türkiye	"Information Request Within the Scope of the Personal Data Protection Law" will be written on the notification envelope.
Via Registered Electronic Mail (KEP) by signing with "secure electronic signature"	karinayatcilik@hs01.kep.tr	"Information Request Within the Scope of the Personal Data Protection Law" will be written in the subject line of the e-mail.

In accordance with the second paragraph of Article 13 of the PDPL, your applications submitted to us will be responded to within thirty days from the date your request reaches us, depending on the nature of the request. Our responses will be conveyed to you in writing or electronically, as required by the relevant provisions of Article 13 of the PDPL.

A. Applicant contact information:

Name surname:	
TC. Identification number: (Nationality, passport number or identification number for foreigners)	
Phone number:	
Email: (We will be able to respond to you faster if you specify.)	
Address:	

* The above information is received in accordance with the Communiqué on the Procedures and Principles of Application to the Data Controller.

B. Please indicate your relationship with our Company.

(such as customer, business partner, employee candidate, third party company employee, shareholder)

<input type="checkbox"/> Customer	<input type="checkbox"/> Other
<input type="checkbox"/> Visitor	
Please specify the details of your relationship with our company:	
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B. Please specify your request within the scope of the KVK Law in detail:

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C. Please choose the method by which you will be notified of our response to your application:

- I want it to be sent to my address.
- I want it to be sent to my e-mail address.
(We will be able to respond to you faster if you choose the e-mail method.)
- I want to receive it by hand.
(In case of receipt by proxy, a notarized power of attorney or authorization document is required.)

In order to mitigate legal risks that may arise from unlawful and unfair data sharing and, especially, to ensure the security of your personal data, our company reserves the right to request additional documents and information for identity and authorization verification (such as ID card, driver's license copy, other official documents serving as identification, etc.). Our company does not accept responsibility for requests arising from incorrect information or unauthorized applications, should the information provided in the requests submitted through the form be inaccurate or if an unauthorized application is made. Applications made may be subject to fees in accordance with Article 6, Paragraph 5, and Article 7 of the Regulation on Application Procedures and Principles to the Data Controller.

Applicant (Personal Data Owner)

Name and surname :
Application date :
Signature :